



IDE Master Graduation Project

Project team, procedural checks and Personal Project Brief

In this document the agreements made between student and supervisory team about the student's IDE Master Graduation Project are set out. This document may also include involvement of an external client, however does not cover any legal matters student and client (might) agree upon. Next to that, this document facilitates the required procedural checks:

	ds and indicate which master(s) you are in				
Family name		IDE master(s)	IPD	DfI	SPD
Initials		2 nd non-IDE master			
Given name		Individual programme (date of approval)			
Student number		Medisign			
SUPERVISORY Tell in he required	FEAM I information of supervisory team members. If	HPM f applicable, company ment	or is added	d as 2 nd ment	or
		f applicable, company ment	or is added	! Ensure team. I	a heterogeneous n case you wish to team members from ne section, explain
Fill in he required	d information of supervisory team members. If	f applicable, company ment	or is added	! Ensure team. I include the san why.	a heterogeneous n case you wish to team members from ne section, explain
Chair mentor	d information of supervisory team members. If	f applicable, company menton	or is added	! Ensure team. It include the san why. ! Chair sl Board of approvementor	a heterogeneous n case you wish to team members from

Sign for approval (Chair)			
Name	Date	Signature	

CHECK ON STUDY PROGRESS

To be filled in **by SSC E&SA** (Shared Service Centre, Education & Student Affairs), after approval of the project brief by the chair. The study progress will be checked for a 2nd time just before the green light meeting.

Master electives no. of EC accumulation of the exam	irements into programme EC	NO missing 1 st year courses comments:
Sign for approval (SSC E&SA)		
Name	Date	Signature
Opes the composition of the Superviously with regulations?		AM -> to be checked and filled in by IDE's Board of Examiners ments:
Opes the composition of the Supervisory To	eam approved	
Opes the composition of the Supervisory To Supervis	eam approved eam not approved	nments:
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Personal Project Brief – IDE Master Graduation Project

Name student	Student number
PROJECT TITLE, INTRODUCTION, PROBLEM DEFINITION and A Complete all fields, keep information clear, specific and concise	ASSIGNMENT
Project title	
Please state the title of your graduation project (above). Keep the remainder of this document allows you to define and clarify your g	
Introduction	
Describe the context of your project here; What is the domain in wand what interests are at stake? Describe the opportunities (and linterests. (max 250 words)	

introduction (continued): space for images
image / figure 1





Personal Project Brief – IDE Master Graduation Project

	lem			

What problem do you want to solve in the context described in the introduction, and within the available time frame of 100 working days? (= Master Graduation Project of 30 EC). What opportunities do you see to create added value for the described stakeholders? Substantiate your choice. (max 200 words)
Assignment
This is the most important part of the project brief because it will give a clear direction of what you are heading for. Formulate an assignment to yourself regarding what you expect to deliver as result at the end of your project. (1 sentence) As you graduate as an industrial design engineer, your assignment will start with a verb (Design/Investigate/Validate/Create), and you may use the green text format:
Then explain your project approach to carrying out your graduation project and what research and design methods you plan to use to generate your design solution (max 150 words)

Project planning and key moments

To make visible how you plan to spend your time, you must make a planning for the full project. You are advised to use a Gantt chart format to show the different phases of your project, deliverables you have in mind, meetings and in-between deadlines. Keep in mind that all activities should fit within the given run time of 100 working days. Your planning should include a **kick-off meeting**, **mid-term evaluation meeting**, **green light meeting** and **graduation ceremony**. Please indicate periods of part-time activities and/or periods of not spending time on your graduation project, if any (for instance because of holidays or parallel course activities).

Make sure to attach the full plan to this project brief. The four key moment dates must be filled in below

Kick off meeting	In exceptional cases (part of) the Graduation Project may need to be scheduled part-time. Indicate here if such applies to your project
	Part of project scheduled part-time
Mid-term evaluation	For how many project weeks
Curan links massing	Number of project days per week
Green light meeting	Comments:
Conduction commons	
Graduation ceremony	

Motivation and personal ambitions

Explain why you wish to start this project, what competencies you want to prove or develop (e.g. competencies acquired in your MSc programme, electives, extra-curricular activities or other).

Optionally, describe whether you have some personal learning ambitions which you explicitly want to address in this project, on top of the learning objectives of the Graduation Project itself. You might think of e.g. acquiring in depth knowledge on a specific subject, broadening your competencies or experimenting with a specific tool or methodology. Personal learning ambitions are limited to a maximum number of five.

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(200 words max)